

# VACANCY NOTICE

## **Vacoas Popular Multi-Purpose Co-operative Society Ltd (VPMPCS)** **More Coop, Bonne Terre, Vacoas**

### **Post: Manager**

The Vacoas Popular Multi-Purpose Cooperative Society Ltd (VPMPCS), a dynamic cooperative operating as a private financial Society engaged in deposit-taking, lending activities, property investment, and distribution of dividends to its members, invites applications from suitably qualified and experienced candidates for the position of Manager.

#### **Principal accountabilities:**

- Overall administration and day-to-day management of the Society
- Implementation of policies and resolutions of the Board of Directors
- Supervision of financial operations including deposits, loans, and investments
- Ensuring compliance with the Cooperative Societies Act, internal regulations, and directives from relevant authorities
- Financial planning, budgeting, and reporting to the Board
- Risk management and internal control oversight
- Supervision of staff and performance management
- Safeguarding members' funds and ensuring prudent financial governance
- Managing property investments and related transactions
- Preparation and presentation of management reports

#### **Prerequisites**

- Bachelor's Degree in either Finance, Accounting, Business Administration, Management or a related field (professional qualification such as ACCA, ACA or equivalent will be an advantage)

#### **Experience and Other Requirements**

- At least 3 years' relevant managerial experience, preferably in a financial institution, cooperative society, credit union, or similar organisation
- Sound knowledge of financial management, lending procedures, deposit management and investment analysis
- Good understanding of regulatory and compliance requirements applicable to cooperative societies in Mauritius
- Strong leadership, organisational and decision-making skills
- Excellent communication and report-writing skills

- Good knowledge of Information Technology and financial software systems
- Ability to work under pressure and meet tight deadlines
- High level of integrity, confidentiality and accountability
- Strong analytical and problem-solving skills
- A Certificate of Character must be produced at the time of interview

### **Mode of Application**

Applications with detailed Curriculum Vitae and copies of relevant qualifications should be emailed at [mail@vpm pcs.com](mailto:mail@vpm pcs.com)

**Closing date: 27 March 2026.**

- Remuneration will be based on Qualification and experience
- **NOTE:** A Certificate of Character must be produced at the time of interview

The Society reserves the right:

- i. To call only best qualified and experienced candidates for the selection exercise.
- ii. Not to make any appointment as a result of this advertisement

**The Board.**